

# NOTIFICATION

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## **MOVE-IN GENERAL QUESTIONS AND PROTOCOL**

### **MOVE-IN VEHICLE PARKING**

Large Move-in Trucks/Vehicles are to be located on Norford Avenue N.W only. The parkade ramp entrance is not for vehicles to unload in. Vehicles are also not permitted to park on any city sidewalks. Small/Medium sized vehicles that can fit the parkade (7ft height) can utilize their designated parking stall.

### **MOVE-IN TIMES**

Once you have taken possession you can setup your movers anytime you see fit from 8am-10pm daily. Please be ensure to clean up after yourself and be courteous not to block accesses in and out of the lobbies for safety reasons.

### **STAGING**

Residents are to stage move-in from the main lobby of the building.

### **DOLLIES**

No move-in dollies are provided for moving in and out.

### **TRASH**

Boxes etc are to be broken down and thrown into recycling. DO NOT throw unbroken down boxes into the garbage chute.

### **COMMON PROPERTY INSPECTION**

Our move-in personnel will inspect the hall and elevator for damage prior to your move-in commencing. Any existing damage is to be noted at this time. Post move-in inspection of these same areas will be conducted with you to ensure that no damage has occurred. You will be responsible for the cost of any repairs for the damage you have caused.