

RENOVATION APPLICATION 1 of 2

In-unit renovations must be approved by Esquire Condos prior to commencing work.

Renovations Guide:

- If you are installing hardwood flooring, ceramic tile or another similar type of flooring product, you must meet the STC (Sound Transmission Class) rating of no less than 50.
- You must provide Esquire Condos with the name of the contractor(s) retained for any work associated with the renovation and confirm liability insurance and WCB coverage.
- The waste bins provided by Esquire Condos are strictly not to be used for renovation debris. You are responsible to remove all renovation debris from the site and ensure disposal at City designated dump grounds.
- Work hours are restricted in accordance with Esquire Condos Bylaws. Please review the permitted working hours prior to starting any work.

Please complete this form and send it via email to Esquire Condos no later than 5 business days prior to the estimated start date. Esquire will send a reply within the following 5 business days to confirm if the Board has approved your request or if approval is pending.

Building Name: Esquire Building Number (if applicable): _____

Suite: _____

Owner: _____

Email & Phone: _____

Contractors Name: _____

Contractors Phone: _____

Contractors WBC Number: _____

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Copy of contractor's Liability Insurance Certificate attached

STC Rating *(if applicable)*: _____

Estimated Start Date: _____

Scope of Work Planned for Renovation: _____

As Owner of Unit #_____, in providing a completed copy of this renovation application I acknowledge that the renovations I undertake will be completed in compliance within the guidelines of this application and in accordance with requirements of the Bylaws of Esquire Condos.

I confirm that my contractor carries adequate liability insurance and WCB coverage. In absence of a contractor, any work I undertake directly will be covered under my personal liability insurance as I acknowledge that I will be held responsible if any damage is caused to other Units and/or common property.

In compliance with provisions of the Bylaws of Esquire Condos, notice may be given for a Board member or representative to attend the Unit to verify adherence to the application.

Signed: _____ Date: _____